

Terms & Conditions for Instrumental Lessons (including Online) Shropshire Music Service

The Music Service

The Music Service is a non-profit-making organisation of professional music teachers who promote music education throughout the county.

The service is funded in part by The Arts Council but the major part of our funding is earned through direct sales of services to parents and schools.

Music tuition is available to pupils at maintained Local Authority schools, academies, free schools and colleges in Shropshire.

Online Instrumental Lessons

Online lessons are a temporary solution to the problems caused by the COVID19 pandemic.

- Parents must be nearby when online lessons are being delivered. If it is not clear that a parent or carer is nearby, the lesson cannot continue.
- A suitable internet connection with audio and video hardware needs to be available. We are not able to provide any equipment or technical support.
- The lesson will take place using only the "Zoom" platform. It is free and readily available by searching the word zoom.
- The lesson must take place in a communal area of the house.
- Pupils should have their instruments and music ready. Where possible they should also have a music stand and suitable chair if they usually use one.
- Pupils must be fully dressed in appropriate clothes.
- Zoom must be used for lessons only. Any other enquiries should be directed to Shropshire Music Service, at the following email address admin@shropshiremusicservice.org.uk.

Enrolling for Lessons

To enrol for lessons, parents should read this information and then return the online form at www.shropshiremusicservice.org.uk The Music Service will then make contact to take payment before lessons can commence.

There are 34 'teaching weeks' during the academic year, but the actual number of lessons received will depend on the start date. Lessons are given mainly during the school day. Pupils are expected to attend all instrumental lessons during the teaching weeks. The lesson will usually take place at the same time each week.

Your child's details will remain on our database for the duration of lessons. Please refer to our Privacy Policy available on our website www.shropshiremusicservice.org.uk for more information.

Payment

Payment is due in advance each term. You can pay by debit/credit card over the telephone and our office team will contact you to do this once you have returned the relevant form.

Payment can also be made by visiting the Council website www.shropshire.gov.uk - click on "Pay" and select "School Music Service" from the drop down menu. Select "Invoice Issued by Shropshire Council Music Service". Then follow the instructions. **Please use your child's name and school as the reference.**

Remission

Please contact us if you were previously receiving remission.

Cancellation of Lessons

If parents wish instrumental lessons to cease, we ask that we are notified in writing and given 6 weeks notice. Lessons can stop immediately but you will still be charged the notice period.

What happens next

For online lessons, your email address will be passed to the relevant teacher who will then contact you to arrange lesson times. The teacher will then schedule the lesson and you will receive a Zoom invitation via email.

For lessons in school, the teacher will liaise with the relevant music co-ordinator or head of music to arrange lesson times, and your child will be informed. Timetables for the term are also displayed in school. Rotations are used in secondary schools where possible, to minimise the impact on other subjects.

Instrument Hire

If you already have a Music Service instrument on hire please include the termly fee in the initial payment.

Termly Fees 2020/21:

Bassoon	£15.00	Double Bass	£15.00	Horn	£15.00	Viola	£15.00
Cello	£20.00	Euphonium	£15.00	Oboe	£15.00	Trombone	£20.00
Clarinet	£20.00	Flute	£20.00	Saxophone	£20.00	Trumpet	£20.00
Cornet	£20.00	Baritone	£15.00	Snare Drum	£20.00		
Ukulele	£8.50	Violin	£8.50	Tuba	£15.00		

The bill payer is responsible for keeping the instrument in good order and for the cost of any repairs/replacement due to accidental damage or theft. The bill payer is advised to insure the instrument with a specialist instrument insurance company.

GDPR and Privacy Information

For more details, including subject access requests and data deletion, please see our privacy policy, available on our website: www.shropshiremusicservice.org.uk

The information we collect may be used for organising events, emergency contact, applying for performing licenses or a BOPA. We will also keep you informed of relevant information for future events.

Information will only be passed to third parties in relation to specific events (an exam board, or relevant information to residential venues e.g., Cleobury).

Occasionally Shropshire Music Service would like to take photographs / make a video recording of your child for promotional purposes. These images may appear in our printed publications, on our website, in the media or on all three.

We will not use the personal details or full names of any child or adult in an image. You can choose to give permission, or not, for this when completing the relevant sign-up form.

Supplementary Terms and Conditions for Online Instrumental Lessons

By supplying Shropshire Music Service with your email address and requesting lessons for your child, you are agreeing to the following additional terms and conditions:

1. Online lessons are a temporary solution to the problems caused by the Covid-19 pandemic. Once Schools reopen and SMS teachers are able to visit, lessons will return to normal.
2. Shropshire Music Service will pass the parent email to the relevant teacher who will then contact the parent to arrange lesson times.
3. Parents must be present when online lessons are being delivered. If it is not clear that a parent or carer is nearby, the lesson will not continue.
4. A suitable internet connection with audio and video hardware needs to be available. We are not able to provide any equipment or technical support.
5. The lesson will take place using only the 'Zoom' platform. It is free and readily available by searching the word zoom.
6. The lesson must take place in a communal area of the house.
7. Pupils must have their instruments and music ready.
8. Where possible they should have a music stand and a suitable chair if they usually use one.
9. Pupils must be fully dressed in appropriate clothes.
10. Zoom must be used for the lesson only. Any other enquiries should be directed to Shropshire music service at the following email address admin@shropshiremusicservice.org.uk
11. Lessons will, where possible, be delivered by the pupil's regular teacher. However, where this is not possible, an alternative teacher may be asked to deliver the lesson. This teacher will display his or her ID badge clearly.